

Ref. AI170/2022

March 1<sup>st</sup>, 2022

- Subject : Disclose the Notice of the 2022 Annual General Meeting of Shareholders on the Company's Website.
- TO : President The Stock Exchange of Thailand

Attachments : 1. Procedures required prior to attending the meeting, granting proxy, registration, and names and details of independent directors that shareholders can grant proxy

2. Registration Form for attending the E-AGM

As Asian Insulators Public Company Limited. ("The Company") has notified that the 2022 Annual General Meeting of Shareholders will be held on April 5<sup>th</sup>, 2022 at 14.00 hours. Only through Electronic Media (E-AGM), in accordance with criteria specified in related laws and regulations at Asian Insulators Public Company Limited 5<sup>th</sup> floor, No. 254 Seri Thai Road, Kannayao, Bangkok. The Company would like to inform that the Notice of the 2022 Annual General Meeting of Shareholders together with related documents (Thai and English versions) were already disclosed on the Company's website at http://www.asianinsulators.com from March 1<sup>st</sup>, 2022 on wards.

For the shareholders or proxies wishing to attend the meeting via electronic media (E-AGM) request that the shareholders or proxies submit the request form to attending the meeting (E-AGM) by using a form in the attachment 2 or download from <u>www.asianinsulators.com</u> and sending along with identification documents as detailed in attachment 1 to the Company within <u>April 1<sup>st</sup></u>, <u>2022</u> via e-mail : <u>ir@asianinsulators.com</u> or by post using the business envelopes that the Company has sent together with the invitation, or letter to "Corporate Secretary" Asian Insulators Public Company Limited. Address : 254 Seri Thai Road, Kannayao, Bangkok. 10230. After the Company has received and examined the list of shareholders according to the latest record date, the Company will issue the User name and Password as well



as a manual to use the electronic media (E-AGM) to the registered e-mail address that was given by shareholders or proxies. The mentioned user name and password use for attending electronic media (E-AGM) through the system operated by Quidlab Company Limited, which is a service provider that complies with the ETDA.

If any shareholder is inconvenient to attend the E-AGM, the Company asks for cooperation to appoint a proxy to the Company's Independent Directors attending instead by following the steps in the attachment 1.

Please be informed accordingly.



Yours sincerely,

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(Thanit Thareratanavibool) Director and Chief Executive Officer



Voting Rules Procedures and Condition in Attending the E-AGM, Proxy and Voting

1. Self-Attending E-AGM :

1.1 Please fill out the request form to attend E-AGM by using form in the attachment 13, where shareholders or porxies clearly provide their e-mail and mobile phone number and send along with a copy of indentification certificate to confirm the right to attend the E-AGM as follows :

1.1.1 Individual

• Thai nationality

- Copy of dentification card or official indentification card with certified true copy.

- In case of proxy; shareholders' copy of deification card and proxies's copy of indentification card or passport (foreigner) with certified true copy, together with filled proxy form.

- In case of changed name and surname, send copy of evidence supports with certified true copy.

• Foreigner

- Copy of passport with certified true copy.

- In case of proxy; sharehholder's copy of passport and proxies' copy of indentification card or passport (foreigner) with certified true copy, together with filled-proxy form.

1.1.2 Company

\* Company with Thai nationality

- Company's registration no more than 30 days old certified by Ministry of Commerce or copy of company's registration no more than 30 days old certified true copy by authorized directors with company seal and the certified copy of authorized directors' indentification card or official indentification card.

- In case of proxy; proxies' copy of indetification card or passport (foreigner) with certified true copy, together with filled-proxy form.

• Foreigner

- Copy of company's registration with certified true copy. If the documents were prepared outside Thailand an authorized person must sigh the proxy form with company seal with the presence of notary (Notary Public) or similar agency, which has the authority under the laws of each country. Then, after the signing of the above, the proxy shall issue to officials of the

Embassy of Thailand or Thai consulate of officers who are assigned to perform their behalf or a person who can provide complete certification according to the laws of that country to certify the document (Notary Public).

- In case of proxy; proxies' copy of identification card or passport (foreigner) with certified true copy, together with filled-proxy form.

Shareholders or proxies shall send the request form (filled) to attend E-AGM and proof of identity mentioned above to the Company by April 1<sup>st</sup>, 2022 through the following channels.

- E-mail : ir@asianinsulators.com

- Post : use the business envelops that the Company has sent with the invitation

1.2 After the Company received the documents according to item 1.1 from shareholders or proxies, the Company will check the documents to confirm the right to attend the meeting, after having passed the verification, the Company will send the User name and Password to others if your user name and password are lost or not received by April 1<sup>st</sup>, 2022, Please contact the Company immediately (e-mail. : ir@asianinsulator.com / Tel. 02-517-1451)

1.3 Please study the E-AGM Conference System User Manual that sent along with User name and Password details to the e-mail that the company was informed by you. The E-AGM will open for you to register 1 hour prior to the stating time of the meeting. However, the streaming will begin at the meeting time only.

1.4 In E-AGM, the attendees voting in each agenda; agree, disagree or abstain. If there is no vote, the system will automatically count as agree.

1.5 In case you encounter any technical problems in using the E-AGM system before or during the meeting, please contact Quidlab Company Limited, the Company's E-AGM system provider. The official contact of Quidlab Company Limited will be sent along in the e-mail that sent your User name and Password to you.

#### 2. Proxy Attending E-AGM :

For shareholders who are unable to self-attend E-AGM, they may appoint any person as their proxies, or appoint on of the independent directors of the Company attend E-AGM and vote instead. The shareholders may specific their intention to vote separately on each agenda item of the meeting whether to agree, disagree or abstain in the proxy form. The proxy form A or Form B

as shown in attachments 3 and 4 must be filled as required and singed, if there are any corrections the proxy must signed at every point. Stamp duty 20 Baht and deliver the proxy form and supporting documents to the Company within April 1<sup>st</sup>, 2022 through the following channels ;

- E-mail : ir@asianinsulators.com

- Post : use the business envelops that the Company has sent with the invitation

To : Corporate Secretary

The shareholders who appoint the Company's independent director as their proxies to vote, they can appoint a proxy to independent directors who do not have any special interests in every meeting agenda according to the following list;

#### Voting

1. Voting is done openly by counting one share : one vote and resolutions of the shareholders' meeting including votes of the following.

- Normal case, majority votes form shareholders who attended the meeting and has the right to vote. If the votes are even, Chairman's vote is a judgment.

- Other cased, there are laws and regulations governing the Company to follow in each unusual case. The Chairman of the meeting is to inform the shareholders at the meeting acknowledged before voting on each agenda.

2. Proxies must vote according to proxy specified only in proxy form.

3. Shareholders who have conflict of interest in any agenda, remain abstain. Also, Chairman can ask that shareholders temporary leave the meeting.

4. Secret ballot, upon the request of at least 5 shareholders and the meeting approved the secret ballot. Chairman of the meeting will determine the secret ballot's voting rules and inform the meeting before start.

Position

#### 1. Police General Wichean Potephosree



**Previous Experience** 

- Independent Director Education - Master in Business Administration Executive Program Kasetsart University - National Defense College Seminar - Chief Financial Office Certification Program - Director Certification Program, Thai Institute of Directors - Association Audit Committee Program, Thai Institute of Directors Date of first appointment - Association Executive Financial Management : 17 February 2014 **Certificate Program** Shareholding in the Company as of - Advanced Audit Committee Program 30 December 2021 : None (AACP) 17/2014 - Commissioner General of Royal Thai Police - Committee of Boonyachinda Foundation for Police and Family - Committee of Asian Insulators Public Company Limited - Dependent Committee of Group Company of Pacific-pipes System Pvt Ltd - Dependent and Audit Committee Wanachai Group Company (PLC) Other Current Position - Dependent and Audit Committee Wanachai Group Company (PLC) - Dependent Committee of Group Company of Pacific-pipes System Pvt Ltd - Committee of Boonyachinda Foundation for Police and Family - Committee of Human Resources Administration, the National **Communications Commission** 

- Chairman of Audit Committee

- Sub-committee of National Police Policy concerning Monitoring and Following up National Police Policy



Seminar

#### 2. Mr.Boonlert Khawcharoenporn



 Position
 - Audit Committee

 - Independent Director

 Education
 - Bachelor of Electrical Engineering

 Chulalongkorn University

 Director Accreditation Program, Thai Institute of Director Association

 Director Certification Program, Thai Institute of Directors

 Association

Date of first appointment

:8 November 2010

Shareholding in the Company as of 30 December 2021 : 280,000

| Previous Experience    | 1966 - 2003 Deputy Governor Provincial Electricity Authority |
|------------------------|--|
|                        | of Thailand  |
| Other Current Position | Since 2007 Chairman of Corporate Governance.                 |
|                        | Nomination Audit Committee.                                  |
|                        | Lighting and Equipment Public Company Limited                |



#### Dr. Veeraphat Phetcharakupt

- Position Audit Committee
  - Independent Director

Education - Bachelor of Business Administration-Banking and Finance, Chulalongkorn University, 2001

- Master of Science in Finance, University of Essex.
- Doctor of Philosophy in Finance, University of Essex.
- Chartered Financial Analyst (CFA Level III)

Date of first appointment

: 13 May 2014

Shareholding in the Company as of 30 December 2021 : None

Seminar

Director Accreditation Program, Thai Institute of Director Association

Previous Experience

| 2008 - 2011    | Bank of Ayudhya Pcl. Investment Banking Department   |
|----------------|--|
| 2011 - 2013    | MFC Asset Management Public Company Limited          |
| 2013 - 2015    | MFC Advisory Co., Ltd. Acting President              |
| 2015 - Present | Country Group Securities PCL Chief Executive Officer |

Attachment No.2

### Registration Form for attending Asian Insulators Public Company Limited.'s E-AGM 2022

Written at..... Date......Year.....

I, .....Nationality.....Address..... Road.....District.....District..... Province......Tel......Tel.....

(Please enter a contactable phone number. So that the Company contact you in case you have given an incorrect email address)

Asian Insulators Public Company Limited's shareholder, holding......shares I hereby confirm to attend and vote in the Annual General Meeting of Shareholders 2022 on April 5<sup>th</sup> , 2022 at 14:00 hours via electronic media (E-AGM).

Please send weblink for attending the meeting via electronic media (E-AGM), Username and Password to my e-mail as follows: E-mail : .....

> Sign.....Shareholder (.....)

Sign.....Witness (.....)

Remark : Please send the completed the request form for attending E-AGM along with attaching proof of indentity document to be used to verify the right to attend the meeting (E-AGM) to the company by April 1<sup>st</sup>, 2022 through the following channels.

Post : use the business envelops that the Company has sent with the invitation